

**OFFICE OF THE  
MILITARY ACCOUNTANT GENERAL  
Kashmir Road, Rawalpindi Cantt**

No. 461/AN/074-XVI

17 October, 2023

The Dy. MAG, Rawalpindi.  
All Controller

Subject:: OBSERVANCE OF CHANNEL OF COMMUNICATION FOR TRANSACTION OF  
GOVERNMENT BUSINESS

Please find enclosed copy of Prime Minister's Office U.O .No. 3445/PSPM/2023 dated 04/09/2023 on the above subject received vide Ministry of Defence U.O No. 1298/1/2023/D-23 dated 12/09/2023 for information and strict compliance, please

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(BAHAWAL RAZA CHEEMA)  
Assistant Military Accountant General (Admin)

No.462/127 AN/074-XVI dated. 17/10/2023

Copy to:-

1. The Section Officer (D-7) Ministry of Defence.
2. The Accounts Officer (Automation) Local.
3. The Accounts Officer Digital Library Cell (Local).
4. PS to the M.A.G.
5. APS to the Dy. MAG.
6. PA to the A.M.A.G (Admin).
- 7, All Groups of AN Sections
8. All Sections in MAG Office.



Assistant Military Accountant General (Admin)

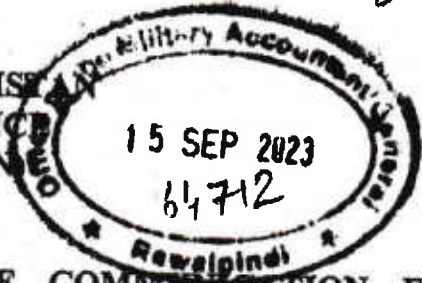
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GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE  
(DEFENCE DIVISION)

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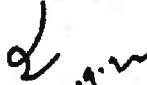
Subject: - OBSERVENCE OF CHANNEL OF COMMUNICATION FOR  
TRANSSACTION OF GOVERNMENT'S BUSSINESS

Please find enclosed copy of Prime Minister's Office, U.O. No. 3445/PSPM/2023 dated 4<sup>th</sup> September, 2023 on the above noted subject, for kind information and further necessary action.

  
(RAJA AAMIR MAHMOOD)  
Section Officer (D-23)  
Ph: 9271148

1. DG. Military Lands & Cantonments, Rwp
2. DG. FGEIs (C/G) Directorate, Rwp
3. DG. Pakistan Maritime Security Agency, Kci
4. Surveyor General, Survey of Pakistan, Rwp
5. MAG, Pakistan Military Accounts Department, Rwp
6. DG, Pakistan Armed Services Board, Rwp
7. Director (Admin), JSHQ, Rwp
8. SD Dte (SD-1), GHQ, Rwp
9. Director (Admin), AHO, Isb
10. Director (Admin), NHO, Isb
11. Dte Gen, ISI, Islamabad
12. National Defence University, Islamabad

MoD's U.O. No.1298/1/2023/D-23, dated 12<sup>th</sup> September, 2023

  
14.09.23

PRIME MINISTER'S OFFICE  
ISLAMABAD

Secretary

AS/1/25/9  
25/9

J/S-112

579

D/C

pl circula

8/19/23

S-118

S-06/23

pl circula to depart

8/19/23

Subject: OBSERVANCE OF CHANNEL OF COMMUNICATION FOR TRANSACTION OF GOVERNMENT'S BUSINESS

Recently, it has been observed that heads of Autonomous Bodies/ Corporations and other Government functionaries are directly approaching the Prime Minister and this Office with the requests of calls/ meetings and other issues pertaining to particular Public Sector Organizations. The Prime Minister was also apprised that Channel of Communication has formally been prescribed in Rules of Business, 1973 and Secretariat Instructions, 2004 which are to be followed in letter and spirit by all Government functionaries.

2. Apropos, attention of all Ministries/ Divisions/ Departments / Autonomous and Semi-Autonomous Bodies/ Public Sector Companies is invited towards the rule 5 and 56 of the Rules of Business, 1973, which prescribe the method of transaction of Government business. Further, paras 40 to 53 of Secretariat Instructions (Edition 2004) provide for the detailed instructions on Channel of Communication, which is required to be followed by all concerned. Moreover, if orders of the Prime Minister or the Federal Cabinet are required in any matter, the procedure in this behalf also stands delineated in rule 15, 16 and 18 of Rules of Business, 1973.

3. In view thereof, the Prime Minister is pleased to direct that no head of Public Sector Organization / Company or Department of the Federal Government shall approach or write to the Prime Minister directly and all such requests or cases shall be routed through the Divisions concerned in accordance with the rules and instructions referred above.

4. All Secretaries / Additional Secretaries (Inch) of the Divisions are also advised to bring the above instructions in the knowledge of head

1290/D-23/23  
2-9-2023

2562/DSC  
6/9/23

3243/JS-112  
5/9/23

4174/AS-2  
5-9-23

7561/Sing  
5-9-23

1265/D-18  
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