

OFFICE OF THE
MILITARY ACCOUNTANT GENERAL

Kashmir Road, Rawalpindi Cantt.

No. /AN/243-117

June, 2024

1. The CCMA (GHQ), Rawalpindi.
2. The CAAF (AHQ), Peshawer.
3. The CNA, Karachi.
4. All Other Controllers, Deputy MAG, Rawalpindi and Director, MATI, Rawalpindi.

Subject: **REPORT ON GROOMING OF PA&AS OFFICERS (BS-17)**

Please find enclosed herewith a self explanatory copy of Auditor General of Pakistan, Islamabad letter No. 08-02/AGP Chamber/Vol-V/5156 dated 10-06-2024, along with template, on the above subject, for further necessary action and compliance, in its true letter & spirit.

2. All Controllers are requested to ensure that a Report on Grooming of Young PA&AS Officers (BS-17) for the period **01-01-2024 to 30-06-2024**, be submitted in MAG office before **05-07-2024**, positively in hard form and be emailed in **Ms-Excel Format only** at dmag@pmad.gov.pk.

3. Further, a *separate report* from the concerned young PA&AS Officer (BS-17), is required to be forwarded to AGP's office by **15-07-2024** and be emailed in **Ms-Excel Format only** at dgtoagp@gmail.com.

Encl: (as above)

scd

(BAHAWAL RAZA CHEEMA)
Assistant Military Accountant General (Admin)

No. *450/260* /AN/243-117 dated *27* 06-2024.

Copy to:

1. The Director to AGP,
Office of the Auditor General of Pakistan, Constitution Avenue Islamabad.

2. PS to the MAG, Local.
3. APS to the Deputy MAG, Local.
4. APS to the AMAG (ME & A), Local.

Along with a copy of
AGP's office above cited
communication for information
and necessary action please.

2. The Director (MIS) Local has requested to upload the subject on website please.

Webmaster
28-6-24

scd

(BAHAWAL RAZA CHEEMA)
Assistant Military Accountant General (Admin)





Office of the
Auditor-General of Pakistan
(AGP Chamber)
Constitution Avenue
Islamabad
Tel. No: 051-9216632

MOST URGENT
10th June, 2024

No. 08-02/AGP Chamber/Vol-VI/5156

To,

The Military Accountant General, Rawalpindi.
The Accountant General Pakistan Revenues (AGPR), Islamabad.
The Accountant General (Punjab), Lahore.
The Accountant General (Sindh), Karachi.
The Accountant General (KP), Peshawar.
The Accountant General (Balochistan), Quetta.
The Member Finance, Railways, Board, Islamabad
The Member Finance, PAEC, Islamabad
The Member Finance, NESCOM, Islamabad
The Member Finance SUPARCO, Islamabad.
The CAO, Ministry of Foreign Affairs, Islamabad.
The CAO, PPOD, Islamabad.
The Director General Accounts (Works-Provincial), Lahore.
The Director (B&A), Pak PWD, Islamabad.

Subject: Report on Grooming of Young PA&AS Officers (BS-17)

Kindly refer to this office letter No. 08-02/DirToAGP/3064 dated 09.11.2021 on the subject noted above.

2. The Auditor-General of Pakistan had desired that a Six Monthly Report as required in above referred letter be sent to this office in 1st week of July and January each year.

3. Accordingly, a Report on Grooming of Young PA&AS Officers (BS-17) for the period of 01.01.24 to 30.06.24, both from the Head of Department (Consolidated Report for all BS-17 PA&AS Officers posted in all sub-offices) and a separate report, confidentially, from the concerned Young PA&AS Officer (BS-17) on the template attached, be furnished to this office by 15.07.2024 and be emailed in MS-Excel Format Only at dgtoagp@gmail.com, for perusal of the Auditor-General of Pakistan.

Enclosed: As Above.

(Muhammad Luqman)
Director General to AGP

Copy to:

- The Controller General of Accounts, Islamabad.
- B&A to the Auditor General of Pakistan (for information please).

Circulate it to
all CGMA
24/6/24
06

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**Template for Report on Grooming of Young PA&AS Officers (MS-Excel Format) For the Period of 01.07.23 to 31.12.23
(Accounts)**

S.No	Name of the Office	No of Officers Trained	Name of Officers Trained	Duration of Posting in the Office	Accounts Areas			
					Exposure Areas	Done/Not Done	Duration	Details of task Performed
1	ABC	1	1) XYZ*		1.Pre-Audit			
					2.Bills passing (Medical/TA DAV/hiring etc)			
					3.Funds Management/ Exp&Rev Receipts			
					4.Book Keeping/ Record Maintaining			
					5.Payroll			
					6.Pension			
					7.GP Fund			
					8.Clearing House Meetings			
					9.Compilation of Accounts/ Tax issues			
					10.Reporting			
					11. Training of SAP			
					12. Any other Accounts Related Trainings			
					13. Any Other (Enlist please)			

* The above template shall be filled for each officer & a Consolidated Report be sent for all BS-17 Officers by the Head of Department



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Auditor-General's Chamber
DEPARTMENT OF THE AUDITOR GENERAL OF PAKISTAN
 Constitution Avenue, Islamabad

MOST URGENT

By Fax

09th November, 2021

No. 04-02/2021/DirToAGP/3064

To,

The Military Accountant General, Rawalpindi.
 The Accountant General Pakistan Revenues (AGPR), Islamabad.
 The Accountant General (Baluchistan), Quetta.
 The Accountant General (KP), Peshawar.
 The Accountant General (Sindh), Karachi.
 The Accountant General (Punjab), Lahore.
 The Member Finance, Railways, Board, Islamabad.
 The Member Finance, PAEC/NESCOM, Islamabad.
 The Member Finance SUPARCO, Islamabad.
 The Rector, PAAA, Lahore.
 The CAO, Ministry of Foreign Affairs, Islamabad.
 The Director General Audit, Baluchistan, Quetta.
 The Director General Audit (FG), Islamabad.
 The Director General Audit, Sindh, Karachi.
 The Director General Audit, KP, Peshawar.
 The Director General Audit, Gilgit-Baltistan, Gilgit.
 The CAO, PPO, Islamabad.
 The Director General Audit (F&I), Islamabad.
 The Director General Audit, Punjab, Lahore.
 The Director General Audit (Railways), Lahore.
 The Director General (AJ&K), Muzaffarabad.
 The Director General (P&TS), Lahore.
 The Director (B&A), Pak PWD, Islamabad.

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The Director General Audit, Dist. Govt (Punjab-N), Lahore.
 The Director General Audit, Works, Federal, Islamabad.
 The Director General Audit, Social Safety Net, Islamabad.
 The Director General Audit (Works-Provincial), Karachi.
 The Director General Audit, Dist. Govt Punjab-S, Multan.
 The Director General Audit, District Govt, KP, Peshawar.
 The Director General (B&A), AGP office, Islamabad.
 The Director General Audit, (DSA-N), Rawalpindi.
 The Director General Audit, (IR&C-N), Lahore.
 The Director General Audit, (DSA-S), Karachi.
 The Director General Audit, (IR&C-S), Karachi.
 The Director General, CA&E-N, Islamabad.
 The Director General, CA&E-S, Karachi.
 The Director General Audit, Power, Lahore.
 The Director General Audit, Works, Provincial, Lahore.
 The Director General Audit, P&NR, Lahore.
 The Director General, PAW, Lahore.
 The Director General Accounts (Works-Provincial), Lahore.
 The Director General Audit (CC&E), Islamabad.
 The Director General Audit, (L.C), Baluchistan, Quetta.
 The Director General Audit, Water Resources, Lahore.
 The Director General Audit, Local Councils, Sindh, Karachi.

Subject: Report on Grooming of Young PA&AS Officers (BS-17)

Dir. AGP
09/11/21

Kindly refer to this office letter No. 04-02/DirToAGP/3045 dated 27.10.2021 on the subject noted above.

2. The Auditor General of Pakistan has desired that a six monthly Report as required in above referred letter be sent to this office in 1st Week of January & July.
3. Accordingly a Report on Grooming of Young PA&AS Officers (BS-17) be furnished to this office by 15.01.2022 for perusal of the Auditor General of Pakistan.

(Signature)
 (SYED IMRAN BAQIR)
 Director to AGP

Copy for information:

- The Controller General of Accounts, Islamabad.
- Additional Auditors General - I & II, concerned.
- All Deputy Auditors General.
- SPS to the Auditor General of Pakistan (for information please).

(Signature)
 25/11/21
 Amma (Signature)