

**OFFICE OF THE  
MILITARY ACCOUNTANT GENERAL  
Kashmir Road, Rawalpindi Cantt.**

No. /AN/074-XVIII

October, 2024

The Dy, MAG Rawalpindi  
All Controllers

Subject:- **CHANGE / ALTERNATION IN DATE OF BIRTH**

Please find enclosed herewith a copy of Accountant General Pakistan Revenues letter No. TM/18-64/Circular/Vol-C-11/2024-25/966 dated. 18/09/2024 alongwith its enclosures received vide Ministry of Defence U.O No.5/76/D-18/2024 dated 24/09/2024 on the above subject for information and necessary action, please.

356/104  
No. /AN/074-XVIII dated. 18/10/2024

Copy to:-

1. The Director MIS Rawalpindi
2. The Section Officer (D-7) Ministry of Defence, Rawalpindi.
3. The Accounts Officer (Automation) Local
4. All Groups of 'AN' Section (Local)
5. PS to the M.A.G.
6. APS to the Dy. MAG.

(Muhammad Bashir)  
Accounts Officer (AN-I)

Accounts Officer (AN-I)

Act D. P. 849  
dt 22/10  
upload on website of 22/10

GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE  
DEFENCE DIVISION  
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Subject: CHANGE / ALTERATION IN DATE OF BIRTH

Kindly find enclosed herewith a copy of Accountant General Pakistan Revenues letter No. TM/18-64/Circular/Vol-C-11/2024-25/966 dated 18 September 2023, on the above subject, for information, and necessary action, please.

  
(Muhammad Haroon Alam)  
Section Officer  
Tel/Fax: 9271439

MAG, Pakistan Military accounts Deptt, Rwp  
Surveyor General, Survey of Pakistan, Rwp  
DG, Military Lands & Cantonment Deptt, Fwp  
DG, Pakistan Armed Services Board, Rwp  
DG, Pakistan Maritime Security Agency, Kci  
DG, FGEIs (C/G) Directorate, Rwp

Dte Gen. ISI, Islamabad  
Director (Admin) JSHQ, Chaklala, Rwp  
SD Dte (SD-I), GHQ, Rawalpindi  
Director (Admin), NHQ, Islamabad  
Director (Admin), AHQ, Islamabad

Min of Def. U.O No. 5/76/D-18/2024 dated 24<sup>th</sup> September, 2024

Copy for information to:

Snr. JS-VII, JS-I, JS-II, JS-IV, JS-V, DS (Army-C), DS (Budget)

APS to JS-III





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**OFFICE OF THE  
ACCOUNTANT GENERAL PAKISTAN REVENUES  
G-8/4, ISLAMABAD  
www.agpr.gov.pk**

No. TM/18-64/Circular/Vol-C-11/2024-25/966

Dated: 18-09-2023

To

All Ministries / Divisions

The Accounts Officer, Pre Audit Cell of AGPR,  
Supreme Court of Pakistan / Federal Shariat Court / High Court, Islamabad.  
Sub Ordinate Cell, M/O Interior, / PID. Islamabad, M/O Defence, Rawalpindi.

All Branch Officers / Assistant Accounts Officers,  
Local.

Subject: **CHANGE / ALTERATION IN DATE OF BIRTH**

Please refer to subject noted above.

2. The cases in which contradiction in Date of Birth is pointed out in SAP and Original Service Book / Service Record, and it is established that Date of Birth fed in SAP is incorrect. The computer change for correction of Date of Birth in SAP may be processed after observing following:

- 1097/A-18  
24/9/24
- i. The case is submitted by the approval of Head of Department.
  - ii. The case of change of date of birth is supported by proper documents i.e. Original Service Book, CNIC, Primary / Matriculation Certificate, Army Discharge Certificate (in case of Armed Forces Personnel) etc.
  - iii. All entries of page number 1 of service book are duly filled-in and attested by relevant authorities properly.

3. The actual date of birth or the assumed date determined will be recorded in the history of service, service book in accordance with GFR-116, GFR-117(1) and Finance Division OM No. 5(5)R.2/90 dated 21-11-1990.

4. This office letter No. TM/18-64/Date of Birth/Vol-I/2023-24/578 dated 01-09-2023 and TM/18-64/Circular/Vol-B-11/2023-24/519 dated 22-12-2023 may be treated as withdrawn.

This issues with the approval of Additional Accountant General

*[Signature]*

*[Signature]*  
(Muhammad Ijazwan Rasheed)  
Accounts Officer (TM)  
Ph: 9260372/178

Copy for information to;  
PS/APS/PAs/ to all Supervisor / Officer Local