



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

No 6-1-2024-SA-CS
GOVERNMENT OF PAKISTAN
(CABINET DIVISION)
(Post Code No 44000)

Cabinet Secretary
Cabinet Division
Ph.# 051-9213562

Islamabad, The 05th August, 2025

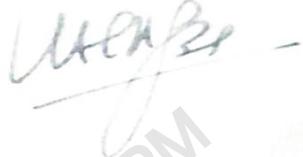
SUBJECT: STRICT OBSERVANCE OF OFFICE TIMINGS

Dear Colleagues, Assalam o Alaikum

I am writing to convey that the Prime Minister has taken a very serious view of the lack of punctuality and non-observance of office timings in various Ministries and Divisions of the Federal Government as well as attached departments and autonomous organisations.

2. The Prime Minister has directed that all officers and staff shall adhere to official timings, to ensure which Federal Secretaries and heads of organisations and attached departments must themselves set an example of punctuality.

With warm regards,


(Kamran Ali Afzal)

Imdad Ullah Bosal,
Secretary Finance,
Ministry of Finance, "Q" Block Pak secretariat, Islamabad,
Islamabad.

Aisha Humera Ch,
Addl Secretary (Incharge),
LG and RD Complex, Sector G-5/2,
Islamabad.

Jawad Paul,
Secretary,
Commerce Division,
Islamabad.

Ali Sher Mahsud,
Federal Secretary (MoCommunication),