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PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN.

MINISTRY OF DEFENCE

NOTIFICATION

Rawalpindi, the 29th December, 2015

S.R.O. 1335(I)/2015. —In exercise of the powers conferred by sub-rule (2) of Rule 3 of the Civil Servants (Appointment, Promotion & Transfer) Rules, 1973, and Section 7(1) (b) (i) & (ii) of the FPSC Ordinance, 1977 (XLV of 1977) the following method, qualification and other conditions are laid down for appointment to the under mentioned posts in the Pakistan Military Accounts Department (PMAD), under the Ministry of Defence:—

S. No.	Name of the post	BPS
1	Director	20
2	Joint Director	19
3	System Analyst	18
4	Programmer	17
5	Computer Operator	16
6	Data Control Officer	16

(4233)

METHOD OF APPOINTMENT

2. The method of appointment to the post(s) shall be as under:—

S. No.	Designation and BPS of the post	Method of appointment	
		By promotion	By initial appointment
(1)	(2)	(3)	(4)
1	Director (BS-20)	75%	25%
2	Joint Director (BS-19)	100%	-
3	System Analyst (BS-18)	50%	50%
4	Programmer (BS-17)	100%	-
5	Computer Operator (BS-16)	-	100%
6	Data Control Officer (BS-16)	70%	30%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled in by initial appointment and failing that by transfer.

CONDITIONS FOR PROMOTION.

3. Promotion to the posts in column 2 below shall be made by selection from amongst the persons who hold the posts specified in column 3 on a regular basis and fulfill the conditions of eligibility as prescribed in column 4:

S. No.	Designation and BPS post	Persons eligible	Conditions for eligibility
(1)	(2)	(3)	(4)
1	Director (BS-20)	Joint Director (BS-19)	17 Years Service in BS-17. OR 12 years service in BS-18 in case of initial recruitment in BS-18. OR 05 years service in BS-19 in case of initial recruitment in BS-19.
2	Joint Director (BS-19)	Systems Analyst (BS-18)	12 Years Service in BS-17. OR 07 years service in BS-18 in case of initial recruitment in BS-18.
3	System Analyst (BS-18)	Programmer (BS-17)	05 years service in BS-17.
4	Programmer (BS-17)	(i) Computer Operator (BS-16) (ii) Data Control Officer (BS-16)	03 years service in BS-16.
5	Data Control Officer (BS-16)	Data Entry Operator (BS-12)	05 years service in BS-12.

QUALIFICATIONS, EXPERIENCE AND AGE LIMITS FOR INITIAL APPOINTMENT

4. A candidate must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the Schedule to this Notification provided that:-

- (i) 'Experience' means, experience gained in a regular full-time paid job after obtaining the required qualification;
- (ii) The period spent by a candidate in obtaining degree of M.Phil. or Ph.D. in the relevant field shall be treated as practical experience up to a maximum period of two and four years respectively for the purpose of initial appointment, provided that:
 - (a) A candidate who has obtained the degree of M.Phil. or Ph.D. during service shall not be entitled to a double benefit of counting the said period as service towards experience prescribed for the post; and
 - (b) This concession shall not be available for the posts for which the prescribed qualification is M.Phil./Ph.D.
- (iii) The maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time; and
- (iv) Eligibility of candidates shall be reckoned, as on the closing date fixed for submission of applications in accordance with these Recruitment Rules and the Instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on a regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, provided that the person concerned possesses the qualifications and experience prescribed for initial appointment to the post concerned.

PROBATION

6. Persons appointed by initial appointment or promotion or transfer shall be on probation for a period of one year. This period may be curtailed for good and sufficient reasons to be recorded, or if considered necessary, it may be extended for a period not exceeding one year as may be specified at the time of appointment. Appointment on probation shall be subject to the provisions of Section 6 of the Civil Servant Act, 1973, read with Rule.21 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

7. This Notification issues with the approval of the Establishment Division *vide* their O.M. No. 4/1/97-R-5 dated 29th April, 2015 and with the concurrence of FPSC *vide* its letter No.F.15-10/2015-RR, dated 11-12-2015 and supersedes Ministry of Defence (Defence Division) SRO 102 (KE)/2005 dated 30-06-2005 and subsequent amendment *vide* SRO. 01(KE)/2009 dated 25-10-2008 and SRO. No. 27(KE)/2011 dated 12-11-2010.

SCHEDULE
(See Rule 4)

S. No.	Designation and BPS of the post	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
1	Director (BS-20)	(i) 2nd Class or grade 'C' Master's degree in Computer Science/ Information Technology or equivalent from a University recognized by the Higher Education Commission. OR 2nd Class or Grade 'C' Master's Degree in Mathematics/ Economics/ Statistics/ Physics or equivalent with one year postgraduate diploma in Computer Science from an Institute / University recognized by the Higher Education Commission. OR Bachelor's of Engineering in Electrical/ Electronics/ Software Engineering/ Computer Engineering/ System Engineering or equivalent from a University recognized by the Higher Education Commission. OR Bachelor's degree in Computer Sciences/ BIT (04 year's duration) or equivalent from a University recognized by the Higher Education Commission. (ii) 17 years experience in Programming/ Systems Study/ Preparation of Functional Specifications/ Project Proposals relating to Hardware/ Software and Networking Specifications/ Project Management and implementation including 05 years experience of IT projects and Supervising Systems Programming at a major Computer installations/ Administration and Financial matters.	37 years	45 years
2	Joint Director (BS-19)	(i) 2nd Class or grade 'C' Master's degree in Computer Science/ Information Technology or equivalent from a University recognized by the Higher Education Commission.	32 years	40 years

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		<p>OR</p> <p>2nd Class or Grade 'C' Master's Degree in Mathematics/ Economics/ Statistics/ Physics or equivalent with one year postgraduate diploma in Computer Science from an Institute/ University recognized by the Higher Education Commission.</p> <p>OR -</p> <p>Bachelor's of Engineering in Electrical/ Electronics/ Software Engineering/ Computer Engineering/ System Engineering or equivalent from a University recognized by the Higher Education Commission.</p> <p>OR</p> <p>2nd Class or Grade 'C' Bachelor's degree in Computer Sciences/ BIT (4 year's duration) or equivalent from a University recognized by the Higher Education Commission.</p> <p>(ii) 12 years experience in Programming/Systems Analysis and Design/Preparation project proposals relating to Hardware/ Software and Networking Specifications/ Project Management and implementation including 03 years experience of IT Projects/ Supervising Systems and Programming staff at a major Computer installation.</p>		
3	System Analyst (BS-18)	<p>(i) 2nd Class or grade 'C' Master's degree in Computer Science/ Information Technology or equivalent from a University recognized by the Higher Education Commission.</p> <p>OR</p> <p>2nd Class or Grade 'C' Master's degree in Mathematics/ Statistics/ Physics or equivalent with one year post-graduate diploma in Computer Science from an Institute/ University recognized by the Higher Education Commission.</p> <p>OR</p> <p>Bachelor's of Engineering in Electrical/ Electronics/ Software Engineering/ Computer Engineering/ System Engineering or equivalent from a University recognized by the Higher Education Commission.</p> <p>OR</p> <p>2nd Class or Grade 'C' Bachelor's degree in Computer Sciences/ BIT (4 year's duration) or equivalent from a University recognized by the Higher Education Commission.</p> <p>(ii) Training in systems Analysis.</p> <p>(iii) 05 years experience of Programming/System Analysis/ Software Development.</p>	25 years	35 years
4	Programmer (BS-17)	<p>(i) 2nd Class or grade 'C' Master's degree in Computer Science/ Information Technology or equivalent from a University recognized by the Higher Education Commission.</p> <p>OR</p> <p>2nd Class or Grade 'C' Master's degree in Mathematics/ Statistics/ Physics or equivalent with one year post-graduate diploma in Computer Science from an Institute/ University recognized by the Higher Education Commission.</p>	22 years	30 years

		<p>OR</p> <p>Bachelor's of Engineering in Electrical/ Electronics/ Software Engineering/ Computer Engineering/ System Engineering or equivalent from a University recognized by the Higher Education Commission.</p> <p>(ii) 02 years experience in utilization of latest development tools for Web. Databases. Workflow Applications etc.</p>		
5	Computer Operator (BS-16)	<p>2nd Class or Grade 'C' Master's degree in Computer Sciences/ Information Technology or equivalent from a University recognized by the Higher Education Commission.</p> <p>OR</p> <p>(i) 2nd Class or Grade 'C' Bachelor's degree in Mathematics/ Statistics/ Physics or equivalent with diploma in Computer Science from an Institute/ University recognized by the Higher Education Commission.</p> <p>OR</p> <p>2nd Class or Grade 'C' Bachelor's degree in Computer Sciences/ Information Technology or equivalent from a University recognized by the Higher Education Commission.</p> <p>(ii) 02 years experience in Computer Operation.</p>	20 years	28 years
6	Data Control Officer (BS-16)	<p>2nd Class or Grade 'C' Master's degree in Computer Science/ Information Technology or equivalent from a University recognized by the Higher Education Commission.</p> <p>OR</p> <p>(i) 2nd Class or Grade 'C' Bachelor's degree in Mathematics/ Statistics/ Physics or equivalent with one year post graduate diploma in Computer Science from an Institute / University recognized by the Higher Education Commission.</p> <p>OR</p> <p>2nd Class or Grade 'C' Bachelor's degree in Computer Science/ Information Technology or equivalent from a University recognized by the Higher Education Commission.</p> <p>(ii) 02 years experience in Computer Operation.</p>	20 years	28 years

[No.F.8/1/D-7 (MAG)/08-1881.]

WAQAR AHMAD PAUL,
Deputy Secretary.