

GOVERNMENT OF PAKISTAN
MINISTRY OF INTER-PROVINCIAL COORDINATION
(SECRETARIAT OF CCI)

2nd Floor, Kohsar Block, Pak. Secretariat, Islamabad

Subject: PROCESSING OF CASES FOR CONSIDERATION OF COUNCIL OF COMMON INTERESTS (CCI) BY FEDERAL MINISTRIES / DIVISIONS

Rule 10 of Rules of Procedure of CCI, 2010, deals with Manner of submission of cases to the CCI, which states as under:-

"The manner of submission of the cases before the Council and preparation of summaries therefor shall be as given in Schedule II and Schedule III to these rules, respectively or as notified by the Secretariat from time to time."

2. In this regard, the Prime Minister has been pleased to direct that while remaining within the ambit of Rules of Procedure of CCI, 2010, all Federal Ministries/Divisions shall, in future, process the summaries/cases for consideration of CCI along with the following formats:-

- (i) **Format-A:** To be used by Ministries/Division for placement on their summaries, to be moved on behalf of the Federation, before the CCI. (Annex-I)
- (ii) **Format-B:** To be used for processing of summaries / cases moved by the Provinces. (Annex-II)

The Ministries/Divisions shall fill the formats and furnish the duly completed form along with the summary to the CCI Secretariat. The CCI Secretariat shall then convene a Pre-CCI meeting, wherein, final proposal/position of the Federal Government to be taken in the CCI Meeting shall be decided. The last part of the format shall be signed by both: 1) Secretary of the Division concerned; and 2) Secretary CCI prior to convening the CCI meeting.

In no case the summary or response from any Ministry/Division concerned whereby the requisite format(s) has not been provided, shall be accepted.

3. The above instructions are circulated for information and compliance by all concerned Ministries/Divisions.

(Muhammad Ali Shahzada)
Secretary, IPC/CCI
Ph: 9203248

All Secretaries/Additional Secretaries In-charge of Ministries/Divisions
M/o IPC's U.C.No.2(1)/2020-CCI, dated 24 January, 2020

363/25711
30/11

30/4/20
567
884/27/20
29.1.2020

J. S. M.
M/o
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Form to be Placed on the Summary of CCI Moved by Federation

CCI Meeting No. _____

Scheduled on _____

Agenda No. _____ Sponsoring/Division: _____

[PART-I]

S. No.	Description of Information Required	To be filled by Administrative Division
1.	Whether the proposal falls in the purview of CCI. Quote specific entry of FLL Part-II.	
2.	Has the Proposal been considered by all Stakeholders, including provinces? (Yes/No) List stakeholders as well.	
3.	Brief views/ Comments/ Objections of Stakeholders, including Provinces, if any	
4.	Brief of response to the Views/ Comments/ Objections of Stakeholders	
5.	Have the views/ comments/ objections been considered/ addressed in the proposal? If not, reasons thereof	
6.	Previous Decision of CCI, if any, on the issue (CCI Sectt to confirm)	
7.	Is the proposal deviating from any of the previous decision of CCI? (Yes/ No)	

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11.	Decision of the Pre-CCI Meeting on the Issue	
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Certified that the case/summary has been circulated in terms of Rule 5(6) and fulfills the requirements contained in Sr. No. 6 of Schedule II of the Rules of Procedure of the Council of Common Interest, 2010.

Signatures
Secretary of Sponsoring Division

Signatures
Secretary, CCI

Form to be Placed on the Summary of CCI Moved by a Province

CCI Meeting No. _____ Scheduled on _____

Agenda No. _____ Sponsoring Province: _____

[PART-I]

S. No.	Description of Information Required	To be filled by Administrative Division
1.	Whether the proposal falls in the purview of CCI. Quote specific entry of FLL Part-II.	
2.	Has the Proposal been considered by all Stakeholders, including provinces? (Yes/No) List stakeholders as well.	
3.	Brief views/ Comments/ Objections of Stakeholders, including Provinces, if any	
4.	Views of the Federal Ministry/ Division primarily concerned.	
5.	Previous Decision of CCI, if any, on the issue (CCI Sectt to confirm)	
6.	Is the proposal deviating from any of the previous decision of CCI? (Yes/ No)	
7.	Proposed Position to be Taken by the Federal Government in the CCI	
8.	Justification for the proposed way forward	

S. No.	Description of Information Required	To be filled by Administrative Division

Views have been submitted to CCI Secretariat, after due consultation with relevant Federal Ministries/ Divisions concerned, vide letter dated _____.

**Signatures of Secretary
of Division Concerned**

[PART-II]

9.	Decision of the Pre-CCI Meeting on the Issue	
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**Signatures
Secretary of Division Concerned**

**Signatures
Secretary, CCI**

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S. No.	Description of Information Required	To be filled by Administrative Division
8.	Suggested Way Forward by the Sponsoring Ministry/ Division? (Approved/Withdrawn/Not Approved/Pend/Form a Committee or any other)	3
9.	Justification for the proposed way forward	

Certified that the case/summary has been submitted in accordance with Rule 10 and Schedules II and III of the Rules of Procedure of the Council of Common Interest 2010

Signatures of Secretary Concerned

[PART-II]

10.	Remarks/ Observations of CCI Secretariat, if any	
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Certified that the case/summary has been circulated in terms of Rule 5(6) and fulfills the requirements contained in Sr. No. 6 of Schedule II of the Rules of Procedure of the Council of Common Interest, 2010.

Signatures of Secretary CCI