

OFFICE OF THE
MILITARY ACCOUNTANT GENERAL

Kashmir Road, Rawalpindi Cantt.

No. /AN/0271-V

November, 2021

The Dy, MAG Rawalpindi
All Controllers

Subject: GENERAL INSTRUCTIONS REGARDING NOMINATIONS FOR PAKISTAN
CIVIL AWARDS

Please find enclosed a copy of Cabinet Division's self-explanatory d.o letter No.8/4/2021-Awards-I dated.29/10/2021; on the above subject, received vide Ministry of Defence u.o. No.F.8/3/D-25/2021 dated.15/11/2021, for information and necessary action.

sd
(MUHAMMAD MUNIR)
Accounts Officer (AN-I)
Tele# 051-9270702

200/243
No. /AN/0271-V dated. *29* /11/2021

Copy to:-

1. The Section Officer (D-7) Ministry of Defence.
2. The Accounts Officer (Automation) Local.
3. The Accounts Officer Digital Library Cell (Local).
4. PS to the M.A.G.
5. APS to the Dy. MAG.
6. I.C.O to the A.M.A.G (Admin)

[Signature]
Accounts Officer (AN-I)



GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE
(DEFENCE DIVISION)

IMMEDIATE

Subject- **GENERAL INSTRUCTIONS REGARDING NOMINATIONS FOR PAKISTAN CIVIL AWARDS**

Please find enclosed copy of Cabinet Division's self-explanatory d.o letter No.8/4/2021-Awards-I dated 29-10-2021 on the above subject for information and further necessary action.

Muhammad Nasir
(Muhammad Nasir)
Section Officer(Medals)
Tel: 0306-9215279

DS (Admin), MoD.

DS (Coord), MoD.

DG JS, JSHQ, Chaklala.

DG, Strategic Plans Division, JSHQ, Chaklala.

GHQ, DG MS Branch (MS-1C), Rawalpindi.

GHQ, SD Dte (21/B), Rawalpindi.

NHQ, DCNS (Pers) Islamabad.

AHQ, DCAS (Pers) Islamabad.

DG, Dte Gen ISI, Islamabad.

DG, ISPR, Hilal Road, Rawalpindi.

MAG, Rawalpindi.

Surveyor General, Survey of Pakistan, Murree Road, Rawalpindi.

DG ML&C Deptt, Rawalpindi.

DG Maritime Security Agency, Plot No 34/A, Dockyard Road, Karachi.

Director FGEI (Cantt/Garrison), Sir Syed Road, Rawalpindi Cantt.

Pak Armed Services Board(PASB Sectt), House No.100-1A, St No. 6, Scheme-III, Chaklala, Rwp.

Director (Admin) National Defence University, Islamabad.

Min of Def u.o. No. F.8/3/D-25/2021 dated 15-11-2021.

Copy to:-

1. Section Officer(Awards-I), - with reference to above referred letter,
Cabinet Division,
Islamabad.
2. JS-IV

Qund
25/11/21
Amac (No)



Joint Secretary (Awards)
Tele : 051-9202912

Islamabad, the 29th October, 2021

SUBJECT: GENERAL INSTRUCTIONS REGARDING NOMINATIONS FOR PAKISTAN AWARDS (CIVIL)

Dear Sir/Madam,

During the meetings of Awards Sub-Committees and Main Award Committee of the year 2021, a few of the observations were recorded, which needs to be addressed and taken into consideration for finalizing the nominations for the next year 2022. The main points/observations are as under:-

S. #	Points/Observations	Action by
a.	Ministry of Foreign Affairs to sought opinions/suggestions of relevant Ministries/Department while recommending any nominations.	Ministry of Foreign Affairs
b.	All nominations from Ministry of Foreign Affairs must be included in the field of services to Pakistan.	- Do -
c.	The process of selection of nominations by the nominating agencies, must be improved by applying more efforts and ensuring transparency. All nominating agencies must verify the claim of nominee's achievement from relevant Ministries/Departments and provide the documentary proof of this effect.	All nominating agencies.
d.	The quality of citations of nominees are not up to the mark, which needs to be improved. All nominating agencies to ensure best quality of citations while shortlisting the nominations.	- Do -
e.	The relevant forum for considering Civil Servant's award is Secretaries Committee	- Do -
f.	In order to maintain the respect and prestige of the national awards, nominees with outstanding performance, supported by relevant documents, should be awarded.	- Do -
g.	More weightage should be given to alive nominees, however, posthumous award should only be given to internationally reputed personalities.	- Do -
h.	Nominating agencies must exercise care/attention while recommending the nomination through scrutiny committees.	- Do -
i.	The research work/extra ordinary performance by the nominees, should be supported by commercial patent / innovation, which have the socio-economic effect for the country.	- Do -

722/0.25/2021
9-11-21

2160/05 05-08-21
05-11-2021

3643/AS-III/21
03/11/21

2-11-21

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j.	Nominating agencies should exercise high professional standard, while recommending nominations and ensure verification of nominee's work claimed. Moreover, marks in the innovation column of quantified proforma must be supported by the documentary proof, verified by relevant government forums/agencies.	- Do -
k.	Nominating agencies must include independent experts in their scrutiny committees, in order to achieve the highest level of merit and transparency.	- Do -
l.	Youngsters must be nominated in order to encourage the youth to work beyond the call of duties.	- Do -
m.	Ministry of Science & Technology to revise Quantified Proforma, in consultation with Higher Education Commission, Ministry of Education & Professional Training, Pakistan Agriculture Research Council, Pakistan Engineering Council etc., duly verified by the Chairman and submit the same to the Cabinet Division for approval of the Prime Minister.	Ministry of Science & Technology.

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Forwarded for necessary action and future compliance, please.

Yours sincerely,



Brig.
(Tahir Rashid)

All Secretaries/Addl. Secretaries Incharge of the Ministries/Divisions.
Chief Secretaries of the Provincial Governments.
Heads of Department concerned.